

# COVENTRY ART SOCIETIES EXHIBITION

\*Coventry Art Guild \*Coventry Watercolour Society \*Coventry & Warwickshire Society of Artists \* Baginton Art Society

EXHIBITION AT THE HERBERT Thurs 18<sup>th</sup> April - SUN 19<sup>th</sup> May 2019

SUBMISSION OF WORKS Please print in CAPITAL letters

No	TITLE	MEDIUM	PRICE	SIZE

NAME (as you would like it to appear in the catalogue).....

ADDRESS .....

.....POST CODE ... ..

HOME TEL ..... MOBILE.....

EMAIL ADDRESS ..... Your (art) Web : www .....

PLEASE CIRCLE which societies you are a member of:

Cov. Art Guild // Cov. Watercolour Society // Cov. & Warks Society of Artists // Baginton Art Society

NOTE: YOUR PERSONAL (ART) WEB ADDRESS OR SOCIETY WEB SITE CAN BE INCLUDED IN THE CATALOGUE

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**\*Please email 300 dpi good quality reproductions/prints of pictures you are submitting, for publicity purposes. (Or post) To Susan Moore (Optional)**

❖ **ORDER** : ..... **A4 POSTERS TO DISPLAY IN YOUR CAR / LOCAL SHOPS.**

Please specify how many posters you would like to receive to give out to local businesses etc.

**SUBMISSION FEE: £2.50 for each work submitted. There is no refund for work not selected.**

**\*Maximum submission fee is £7.50. 4<sup>th</sup> entry is free of charge.**

Selection is by a panel of one member from each society. Their decision is final.

Your cheque should be made out to "COVENTRY ARTS CONSORTIUM", and sent with this form to: Mrs Susan Moore, The Old Granary, Castle Close, Fillongley, Nr Coventry CV7 8PB.

**THIS FORM MUST BE RETURNED BY FRIDAY 29<sup>th</sup> MARCH 2019**



## IMPORTANT DATES & INFORMATION

❖ **SAT. 6<sup>th</sup> April HANDING IN DAY** ❖ 10am – 10.45am. TO: THE HERBERT, Bayley Lane, (drop off at entrance – staff will be there to help) ❖ 3.00pm – 4.00pm. COLLECT unselected pictures.

☎ You can 'phone your Selection Panel **Representative: Virginia Murphy tel: 078333 53872** between 2.45 pm – 3.15 pm or **Susan Moore 07745 144 922**

NOTE: Your Society Pick-up and delivery service for members: ☎ **TEL:**

**Uncollected work will be taken by Susan Moore to Fillongley where you can pick-up later**

❖ **WEDNESDAY 17<sup>th</sup> April 2019 OFFICIAL OPENING 6.30pm – 8.15pm**

❖ **COLLECT WORK Mon 20<sup>th</sup> May 12 – 3.30 pm or Tues 21st May 10 – 3.30 pm**

Inform Herbert if someone else is collecting your work, other than a Society Member. (Selection Day:

## GUIDELINES FOR EXHIBITORS

❖ All works must have a label on the back with the artist's name, title, medium and price indicated.

❖ All pictures must be well presented and framed. Unframed canvas should be painted around edges to finish.

❖ Pictures must have **mirror plates** attached, one each side, centre of the frame, (**not hooks and cord.**)

❖ There is no restriction on size of painting. ❖ Up to 4 paintings plus 4 sculptures/ceramics may be submitted – please complete 2 submission forms. ❖ The Herbert insure works during selection and exhibition, but not during

transporting and no retrospective claim can be made. ❖ The Herbert impose a **30% commission** on the sale of pictures. ❖ Artists should protect the corners of their frames due to paintings being stored prior to the exhibition.

## **COVENTRY ART SOCIETIES EXHIBITION**

**HERBERT ART GALLERY 18<sup>TH</sup> APRIL – 19<sup>TH</sup> MAY**

### **GENERAL INFORMATION**

❖ Artists can submit up to 4 pictures. Plus, up to 4 pieces of ceramics or sculpture.

❖ **SELECTION OF WORK:** Each society has one representative on the Selection Panel and chaired by Susan Moore. ❖ There is space for approx. 80 – 90 paintings plus sculptures etc. The selection panel's decision is final. ❖ ❖ Work will be rejected if poorly framed and canvases not finished around the sides. ❖ Work should be 'original', not previously exhibited at the Herbert. (No photo's, laser, inkjet or Giclee prints. No copies of other artist's work. 'Original' artist's etchings or engravings are accepted.)

❖ **DELIVERY To The Herbert, Bayley Lane.** ❖ ❖ ❖ **UN-SELECTED WORK** - You can 'phone between 2.45 - 3.15pm to see if you need to collect work. 'Phones will be switched off until end of selection. Work not collected, will be taken by Susan Moore, to Fillongley, for collection later.

☎ Tel Virginia Murphy Tel 078333 53872 or ☎ Tel Susan Moore: Tel 07745 144 922.

❖ **INSURANCE** – Work submitted at artist's own risk although every care will be taken. Insurance value while on exhibition will be the same as 'sale' price. **N.F.S. work will be insured up to £150 unless you specify a different value.** Art Work & Frames should be inspected before removing from gallery as no claim will be accepted once the picture is removed.

❖ **EXHIBITION CATALOGUE LIST** – artists with Email will be sent an advance copy to check. It is your responsibility to check it is correct, either on Email, or at the Herbert when you deliver your work.

❖ **INVITATIONS. To the Opening. Wed 17<sup>th</sup> April 6.30pm – 8.15 pm** You are welcome to invite family and friends (preferably those who are interested in purchasing pictures!) Email Invitations will be sent for you to print-out. Non-exhibiting artists are welcome to attend – please contact Susan Moore [susan.k.moore@btinternet.com](mailto:susan.k.moore@btinternet.com) who will email you invitations.

**(Coventry Arts Consortium) New name: Coventry Art Societies Exhibition**

### **\*\*\*ARTISTS AWARDS\*\*\***

❖ **FAVOURITE PAINTING** – choice of the Lord Mayor or person opening the exhibition.

❖ **SELECTION PANEL'S FAVOURITE PAINTING.**

❖ **CHAIRMAN'S FAVOURITE PAINTING.**

❖ **VISITOR'S FAVOURITE PAINTING** – Visitors will be able to vote for their favourite painting.

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❖ **PUBLICITY** – Good quality images / reproductions of your work are required for publicity. Scanned copies are much better than those taken with a camera. (OPTIONAL). Artists may be featured and contacted for editorial. Please say if you don't wish to participate in this.

❖ **Email images** – 300 dpi one picture at a time to: [susan.k.moore@btinternet.com](mailto:susan.k.moore@btinternet.com)

❖ **OR POST images** – please put enough stamps on large envelopes – to Susan Moore.

Your Art web address (or society) can be included with your name in the catalogue.

### **YOUR REPRESENTATIVES:**

**Chairman: Susan Moore**, The Old Granary, Fillongley, Nr. Coventry CV7 8PB. Tel 01676 541866.

Tel. 07745 144 922. // Email: [susan.k.moore@btinternet.com](mailto:susan.k.moore@btinternet.com)

**Treasurer: Kate Bell.** 07713 165169. Email [keresleykate@gmail.com](mailto:keresleykate@gmail.com)

**SELECTION PANEL : Virginia Murphy** tel: 078333 53872

### **IMPORTANT**

**ALL WORK SHOULD BE NEW & ORIGINAL**, not prints or copies of other works, not previously exhibited at the Herbert. They should be well framed. Canvas's painted around the edges if unframed.

**MIRROR PLATE FIXING POSITION - SHOULD BE SCREWED TO THE BACK, IN THE CENTRE OF THE FRAME. (No cords and hooks)**